



EIZO MIS File chemSHERPA-AI File Entry Manual

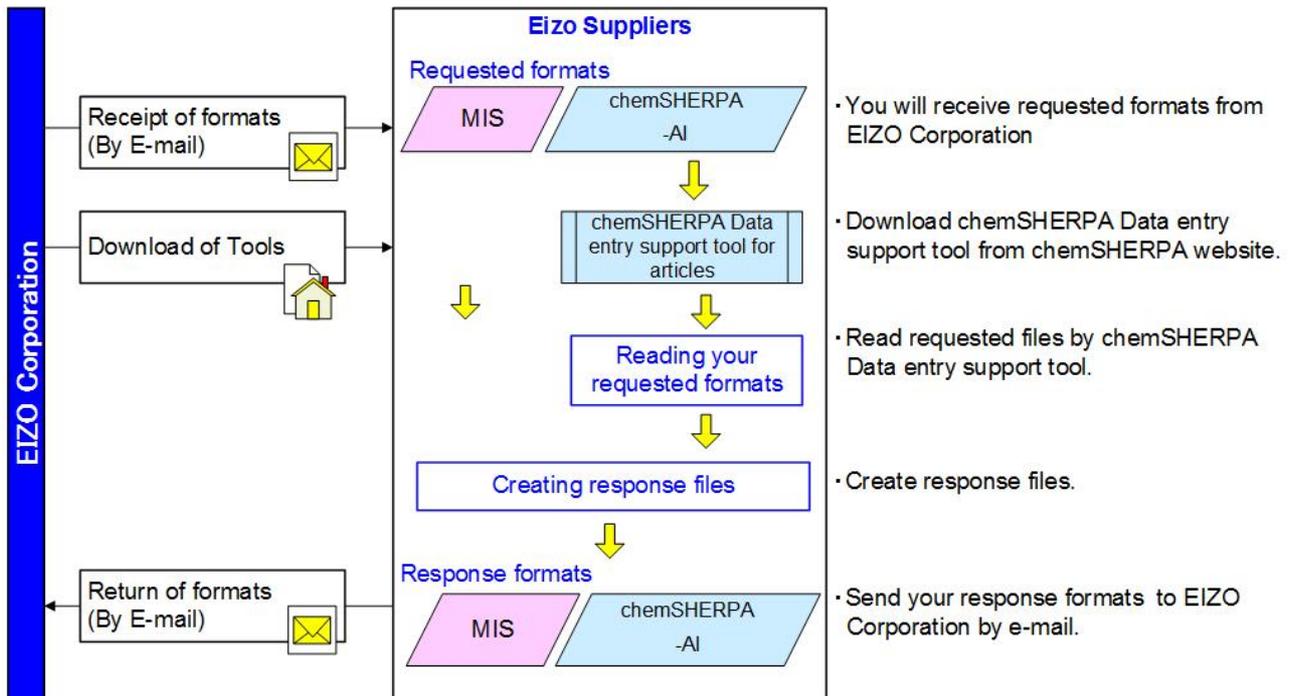
February 2018
EIZO Corporation

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[1] Introduction

This entry manual has been created and established based on the present EIZO Procurement Standards (RC02-053 Ver.R) and describes how to complete the Chemical Substances Survey File for each product (including subassemble parts), materials, and parts purchased by EIZO Corporation.



[2] Versions and types of survey Files

Response Files consist of two different files, and this manual contains instructions on the following files.

- (1) EIZO MIS File Ver.1.4
- (2) chemSHERPA-AI File Ver.1.04.00 onward

(1) EIZO MIS File (Abbrev: MIS File)

- EIZO MIS File was independently created by EIZO Corporation.
- Please set the file name as follows.
"EIZO Part Number (10-digit)_MIS1.4_yyyymmdd.xls"
Example) "0123456789_MIS1.4_20180201.xls"

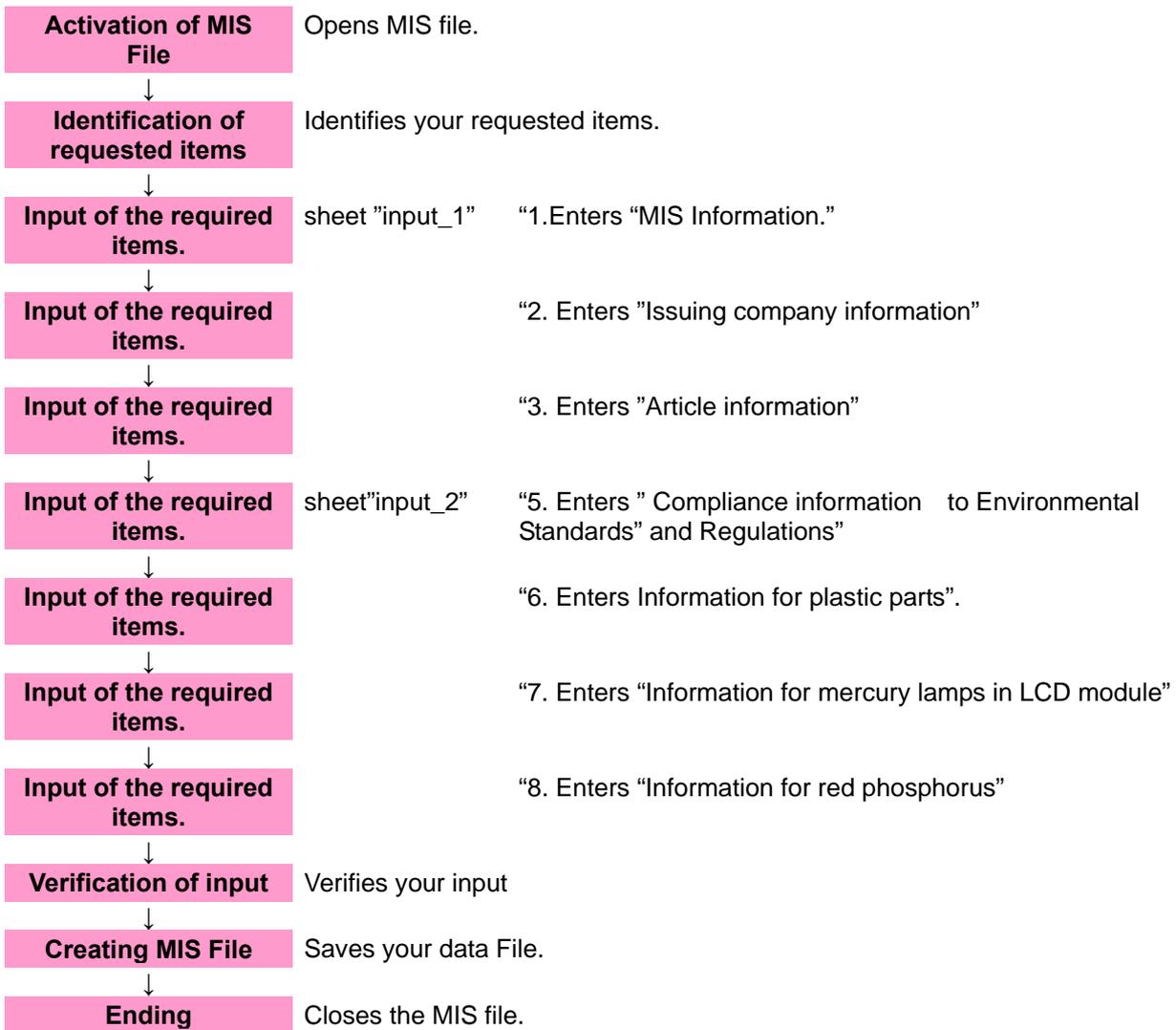
Please refer to Section 3 - 10 to create the File in this entry manual.

(2) chemSHERPA-AI File

- chemSHERPA is A scheme that facilitates sharing information on chemical substances in products.
- To create chemSHERPA-AI File, please download chemSHERPA-AI tool from the official website of chemSHERPA.
URL : <https://chemsherpa.net/chemSHERPA/english/>
- The File extension is ".shai".
- Please set the file name as follows.
Example) 0123456789_SHAI_-_20180201153010.shai
EIZO Part Number(10-digit alphanumeric)_SHAI_-_ yyyymmddhhmmss.Extension

Please refer to "chemSHERPA Operation manual for Articles" and others from the chemSHERPA website, or this entry manual Section 11 - 17 to create the File.

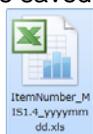
[3] Flow of creating MIS File



[4] Activation of MIS file

4-1 Save the MIS File indicated in the request from the EIZO personnel in any folder such as the desktop.

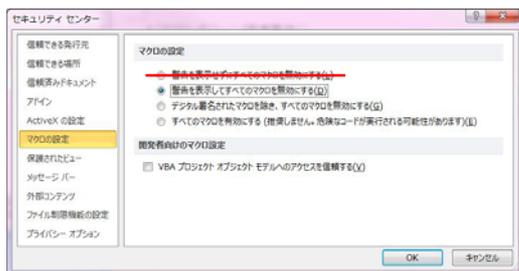
4-2 Open the saved MIS file.



Double-click the icon

Caution

Please do not set the Excel macro security setting to "Disable all macros without notification." If security is set to "Disable all macros without notification," the macro may not function properly.



4-3 Image of MIS File after Activation
After activating MIS File, the following image will be displayed.

Sheet
"input_1"

Entry of Information in yellow-high lighted cells must be required.

Data input
Provide necessary information for "MIS Information"

Data input
Provide necessary information for "Issuing company Information"

Data input.
Provide necessary information for "Article information"

"Requester Item Number" and "Requester Information" will be indicated by EIZO personnel.

Sheet
"input_2"

Data input
Provide necessary information for "Compliance to Environmental Standards and Regulations".

Data input
Provide necessary information for "plastic parts".

Data input
Provide necessary information for "Compliance to Environmental Standards and Regulations".

Data input
Provide necessary information for "Information for LCD panel".

Data input
Provide necessary information for "Information for LCD panel".

Data input
If your item is targeted, provide detailed information.

Data input
If your item is targeted, provide detailed information.

[5] MIS File: Confirmation of the required items. 《sheet:”input_1”》

5-1 “4. Requester Item Number”, ”Requester information”

Please confirm the “Requester Item Number” and “Requester Information” provided by the EIZO personnel.

4. Requester Item Number(100 items max. If exceeding 100 items, make additional files.)				
	Requester Item Number	Issuing Company Item Number	Requester Item Number	Issuing Company Item Number
1	0123456789	ABC	51	
2			52	
3			53	
4			54	
5			55	
6			56	
7			57	
8			58	
9			59	
10			60	
11			61	
12			62	
13			63	
14			64	
15			65	
16			66	
17			67	
18			68	
19			69	
20			70	
21			71	
22			72	
23			73	
24			74	
25			75	
26			76	
27			77	
28			78	
29			79	
30			80	
31			81	
32			82	
33			83	
34			84	
35			85	
36			86	
37			87	
38			88	
39			89	
40			90	
41			91	
42			92	
43			93	
44			94	
45			95	
46			96	
47			97	
48			98	
49			99	
50			100	

1ページ

④

Requester Information	
Company Name	
Requester Department	
Address of Contact Person	153 Shimokashiwano, Hakusan, Ishikawa 924-8566 Japan
Contact Person at Requester Department	
Telephone Number of Contact Person	
FAX Number of Contact Person	
Email Address of Contact Person	
Submission Date	

Caution

Up to 100 items can be submitted as a single data file when multiple components are covered by a single EIZO delivery specification, for example, in the case of series components.
Note) If your responses differ among the items indicated in the request from the EIZO personnel, please create other MIS files to provide information for the items.

[6] MIS File: Data input 《sheet:”input_1”》

6-1 Make sure to fill in the yellow blanks.

Make sure to fill in the yellow blanks.

6-2 1.Information for “MIS Information”

1. MIS Information	
Format Version	Vcr. 1.4
Sheet Reference Number	①
Date Originally Issued	
Date of Latest Revision	
Revision History	1
Identification Number	

- Sheet Reference Number : Not required to provide.
- Date Originally Issued : Provide the date if this is an original issue. Example) 2018/02/01
- Date of Latest Revision : Provide the date if this is a revised issue. Example) 2018/02/01
- Revision History : Change the revision history if MIS information has been revised.
Example) 2,3 ...999
- Identification Number : Not required to provide.

6-3 2. Issuing company Information

Provide the supplier information that directly delivers parts or materials to EIZO Corporation.

2. Issuing company Information	
Company Name (Alphanumeric)	
Company Name (Mother Language)	
Company ID / ID Organizer	
Company ID / Entity ID	
Issuing Department	
Address	
Telephone No. of Issuing Department	
FAX No. of Issuing Department	
Email Address of Issuing Department	
Department in Charge of Preparing MIS	
Telephone No. of Department	
Remarks	

- Registration ID of your registration agency : Please provide your registration ID, if you have registered for a registration agency, such as DUNS. (Optional)
- Corporate ID : Please provide your registration ID of a registration agency (Optional, if registered.)
- Remarks : Not required to provide.

6-4 3. Article Information

Please provide the manufacturer information.

3. Article Information	
Manufacturer Name	
Common Product Name	
Issuing Company Item Number (Alphanumeric)	
Issuing Company Item Number (Mother Language)	
Multiple Product Name/Series Name	
Remarks	

[7] MIS File: Data input «sheet: "input_2"»

7-1 5.Compliance to Environmental Standards and Regulations

Select your response from pull-down menu for each criterion.

Please refer to Section 7-5 for target products, target Chemical Substances, and conformity condition

7-1-1 EIZO Environmental Requirements

EIZO Environmental Requirements	<Targeted Items> : All delivering items <Conformity Conditions> : Refer to Section 6-1-2 of EIZO Green Procurement Standards (RC02-053)	<input type="text" value="5"/> Compliant Not compliant
	<Targeted Items> : All delivering items (except "batteries" and "packaging materials for EIZO's finished product")	

7-1-2 Legal Prohibited Substances

Legal Prohibited Substances	<Targeted Items> : All delivering items <Conformity Conditions> : Refer to Section 5 of EIZO Green Procurement Standards (RC02-053)	<input type="text" value="5"/> Compliant Not compliant
EPEAT	<Targeted Items> : All delivering items	

7-1-3 EPEAT (Cadmium, Hexavalent chromium)

EPEAT (Cadmium, Hexavalent chromium)	<Targeted Items> : All delivering items <Conformity Conditions> : Traces of Cadmium shall not exceed 50ppm in homogeneous materials. Traces of Hexavalent Chromium shall not exceed 500ppm in homogeneous materials. Both the criteria except the threshold amounts are identical to the RoHS requirement.	<input type="text" value="5"/> Ensured Measured to verify compliance Not ensured
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7-1-4 EPEAT (Lead)

EPEAT (Lead)	<Targeted Items> : All delivering items <Conformity Conditions> : Trace of Lead shall not contain lead greater than 50 ppm by weight per listed item. Note: The exemption of European RoHS directive is not applicable to this criterion.	<input type="text" value="5"/> Ensured Measured to verify compliance Not ensured
	<Targeted Items> : All delivering items	

7-1-5 REACH Regulation (SVHC)

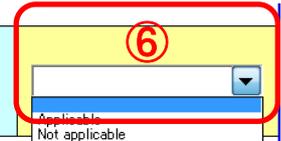
REACH Regulation (SVHC)	<Targeted Items> : All delivering items <Targeted SVHC> : SVHC (181 substances listed by January 2018) <Judgment> : Content rate of SVHC per item by weight is classified in Not contained, less or equal to 1000ppm or greater than 1000ppm.	<input type="text" value="5"/> Not contained Contained up to 1000ppm Contained above 1000ppm
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7-2 6.Information for plastic parts

7-2-1 Select your response from pull-down menu.

6. Information for plastic parts

<Targeted Items> : 1) Structural plastic parts weighing 25g or more such as enclosures, chassis
2) Plastic parts (25g or more) or printed wiring boards in LCD module
3) Printed wiring boards
<Note> : Complete the required information according to an example below ;
*1: In case that there is no flame retardant or plastic label code , write down a hyphen (-) in the column.



7-2-2 If your delivering item is targeted (applicable), please provide detailed information for all of the following 9 items in English with half-width characters.

Plastic part name, Weight (g), Type of plastic, Plastic brand name, Plastic model name, Flame retardant/plasticizer type *1, Flame retardant/plasticizer CAS# *1, Plastic label code *1

*1 In case that there is no flame retardant/plasticizer contained or plastic label code indicated, write down a hyphen (-) in the column.

Plastic part name	Weight (g)	Type of plastic	Plastic brand name	Plastic model name	Flame retardant/plasticizer type *1	Flame retardant/plasticizer CAS# *1	GreenScreen Benchmark *1	Plastic label code *1
(記載例) Front Panel	350	PS	ABC Plastic Co. Ltd.	XY-123	Triphenyl phosphate	115-86-6	2	>PS FR(40)<

Example (1) Plastic parts weighing 25g or more such as enclosures, chassis and printed wiring boards

Plastic part name	Weight (g)	Type of plastic	Plastic brand name	Plastic model name	Flame retardant / Plasticizer type *1	Flame retardant / Plasticizer CAS# *1	GreenScreen Benchmark *1	Plastic label code *1
Panel Rear	830	PC+ABS	AAA Plastic Co. Ltd.	MM****	Triphenyl phosphate	115-86-6	2	>PC+ABS FR(40)<

Example (2) Plastic parts weighing 25g or more in LCD module

Plastic part name	Weight (g)	Type of plastic	Plastic brand name	Plastic model name	Flame retardant / Plasticizer type *1	Flame retardant / Plasticizer CAS# *1	GreenScreen Benchmark *1	Plastic label code *1
Light Guide	115	PMMA	BBB Plastic Co. Ltd.	VVHH5**	-	-	-	>PMMA<
Mold Frame	185	PS	CCC Co. Ltd.	PPSS	Triphenyl phosphate	115-86-6	2	>PS FR(40)<

Note: Enter “-” in the column of “GreenScreen Benchmark *1” and “Plastic label code *1” because of unnecessary information.

Example (3) Printed wiring boards

Plastic part name	Weight (g)	Type of plastic	Plastic brand name	Plastic model name	Flame retardant / Plasticizer type *1	Flame retardant / Plasticizer CAS# *1	GreenScreen Benchmark *1	Plastic label code *1
PCB POWER	15	Glass epoxy	EEE Co. Ltd.	E-123**	Tetrabromobisphenol A	79-94-7	-	-

Note: Enter “-” in the column of “GreenScreen Benchmark *1” and “Plastic label code *1” because of unnecessary information.

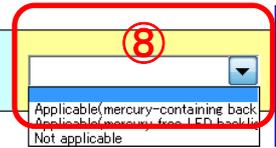
7-2-3 If your item is not targeted (Not applicable), please leave the columns blank.

7-3 7.Information for LCD panel

7-3-1 Select your response from pull-down menu.

7. Information for mercury lamps in LCD module

<Targeted Items> : LCD modules
<Note> : Complete required information following the example below for mercury- containing backlights.
Complete section 7-2 only for mercury-free LED backlights.



7-1 Information for mercury lamps

7-3-2 If you select “applicable, (mercury-containing backlight)”, please provide detailed information for “7-1. Information for mercury lamps” and “7-2. Information for LCD panel in English” with half-width characters.

Example) CCFL

7-1 Mercury lamp supplier, Lamp ID code, Average(mg/lamp), Maximum(mg/lamp), Minimum(mg/lamp), Lamp Length(mm), Number of lamps,

7-2 LCD identification code, Size (inch), Panel technology, LCD manufacturing company

7-1. Information for mercury lamps						
Mercury lamp supplier	Lamp ID code	Average mg/lamp	Maximum mg/lamp	Minimum mg/lamp	Length of lamp mm/lamp	Number of lamps
(Example) ABC Light Co. Ltd.	XYZ-123456	3.0	4.0	2.0	600.0	4

7-2. Information for LCD panel			
LCD identification code	Size (inch)	Panel technology	LCD manufacturing company
(Example) LCD17ABC	17.0	IPS	LCD Unit Corporation

7-3-3 If you select “Not applicable, (mercury-containing backlight)”, please provide “7-2. Information for LCD panel” in English with half-width characters (Same as 7-3-2).

Example) LED backlights

If your item is not targeted for “7-1. information for mercury lamps” (Not applicable), please leave the column blank.

7-2. Information for LCD panel			
LCD identification code	Size (inch)	Panel technology	LCD manufacturing company
(Example) LCD17ABC	17.0	IPS	LCD Unit Corporation

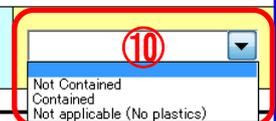
7-3-4 If your item is not targeted (Not applicable), please leave the column blank.

7-4 8. Information for red phosphorus

7-4-1 Select your response from pull-down menu.

8. Information for red phosphorus

<Targeted Items> : All delivering items (however, choose “Not applicable (No plastics)” for the item without plastic part)
<Note> : Clarify the intentional inclusion or not of red phosphorus in plastics.
Complete required information following the example below, if red phosphorus is contained.



7-4-2 If you select “Contained”, please provide detailed information for the all items below.

Part used red phosphorus, Use application of red phosphorus, Weight of red phosphorus, Weight of homogeneous material containing red phosphorus, Management method to prevent insulation degradation. However, content rate is not necessary to be entered, because it is automatically calculated.

Part used red phosphorus	Use application of red phosphorus	Weight of red phosphorus (g)	Weight of homogeneous material containing red phosphorus (g)	Content rate (%) Automatic calculation	Management method to prevent insulation degradation
(Example) Resin part of DC plug	Flame retardant	0.05	5.00	1.00	Treated with a water-resisting coating

7-4-3 If you select “Not contained” or “Not applicable (No plastics)”, please leave the column blank.

7-5 EIZO MIS file survey items

EIZO Environmental Requirements (Refer to Section 6-1-2 below-mentioned)	<Targeted Items>	: All delivering items	- Compliant - Not compliant
	<Conformity Conditions>	: Refer to Section 6-1-2 of EIZO Green Procurement Standards (RC02-053)	
Legal Prohibited Substances	<Targeted Items>	: All delivering items	- Compliant - Not compliant
	<Conformity Conditions>	: Refer to Section 5 of EIZO Green Procurement Standards (RC02-053)	
EPEAT (Cadmium, Hexavalent chromium)	<Targeted Items>	: All delivering items	- Ensured - Measured to verify compliance - Not ensured
	<Conformity Conditions>	: Traces of Cadmium shall not exceed 50ppm in homogeneous materials. Traces of Hexavalent Chromium shall not exceed 500ppm in homogeneous materials. Both the criteria except the threshold amounts are identical to the RoHS requirement.	
EPEAT (Lead)	<Targeted Items>	: All delivering items	- Ensured - Measured to verify compliance - Not ensured
	<Conformity Conditions>	: Trace of Lead shall not contain lead greater than 50 ppm by weight per listed item. Note: The exemption of European RoHS directive is not applicable to this criterion.	
REACH Regulation (SVHC)	<Targeted Items>	: All delivering items	- Not contained - Contained up to 1000ppm - Contained above 1000ppm
	<Targeted SVHC>	: SVHC (181 substances listed by January 2018) Refer to the table below for more detail. http://echa.europa.eu/web/guest/candidate-list-table	
	<Judgment>	: Content rate of SVHC per item by weight is classified in Not contained, <1000ppm or >1000ppm.	
Information for plastic parts	<Targeted Items> :	1) Structural plastic parts weighing 25g or more such as enclosures, chassis 2) Plastic parts weighing 25g or more and printed wiring boards in LCD module 3) Printed wiring boards	- Applicable - Not applicable
	<Report information>	Type of plastic, Plastic brand name, Plastic model name, Flame retardant/Plasticizer type and CAS#, Plastic label code	
Information for mercury lamps in LCD module	<Targeted Items>	: LCD modules	- Applicable (mercury-containing backlights) - Applicable (mercury free LED backlights) - Not applicable
	<Report information>	: ID code for mercury lamp, Mercury content value (max., average, and min.), Length of lamp, Number of lamps, LCD identification code, Size(inch), Panel technology, LCD manufacturing company	
Red Phosphorus (Survey for avoiding trouble by insulation degradation)	<Targeted Items>	All delivering items (however, choose "Not applicable (No plastics)" for the item without plastic part)	- Not contained - Contained - Not applicable (No plastics) In addition, enter necessary information
	<Report information>	Part used red phosphorus, Use application of red phosphorus, Weight of red phosphorus, Weight of homogeneous material containing red phosphorus, Management method to prevent insulation degradation	

[8] MIS File : Verification of your input data

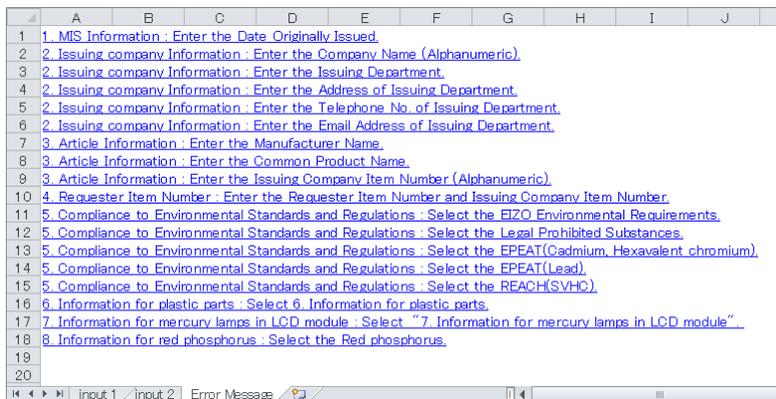
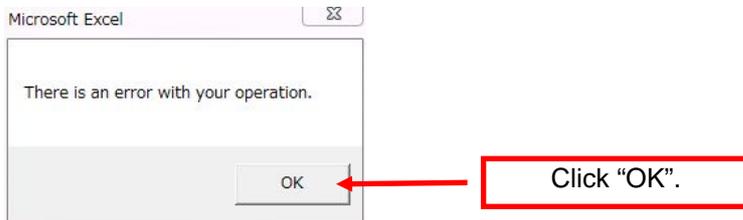
8-1 Click “Error Check” button on “input_1” to check the error.



8-2 The dialogue box below will be popped up, if no errors are found. Please click “OK” and refer to [9] Creates MIS File.



8-3 If there are any errors, the dialogue box below will be popped up. Please modify your input data following messages. After finishing modifications, please try error-checking again.



Hints and Tips

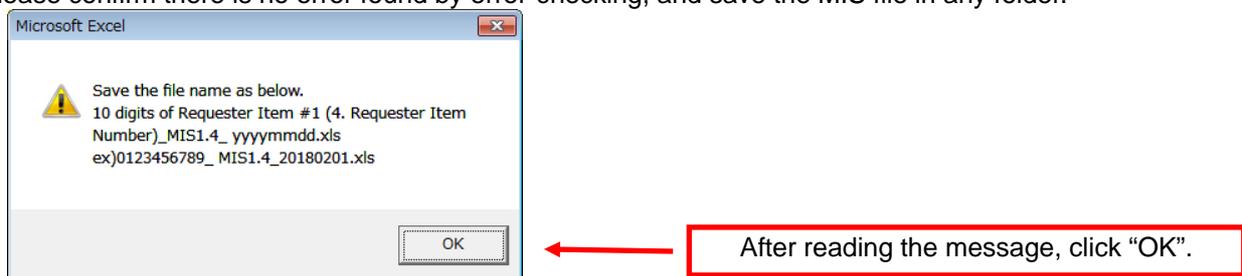
You can jump to the error you have by clicking error messages.

Caution

Do not delete “Error Message” sheet during modifying errors. “Error Message” sheet will be disappeared automatically when modification is completed.

[9] Creates MIS File

Please confirm there is no error found by error-checking, and save the MIS file in any folder.

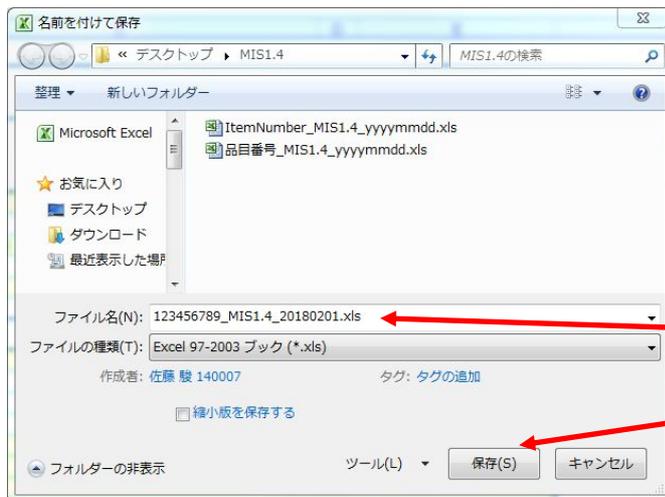


Please set the file name as follows.

Example) "0123456789_MIS1.4_20180201.xls"

"10 digits of "Requester Item #1 (4. Requester Item Number)"_MIS1.4_yyyymmdd.xls"

1	EIZO item number (10-digit alphanumeric) Add it in creating the file, because it is not assigned automatically. EIZO item number (10-digit alphanumeric) described in "4. Requester Item Number" If multiple items are entered, use the EIZO item number in the first item (No.1)
2	_MIS1.4
3	yyymmdd Add it in creating the file, because it is not assigned automatically. If the file is output on February 1 st , 2018, it will be "20180201"
4	Extension



Confirm "file name".

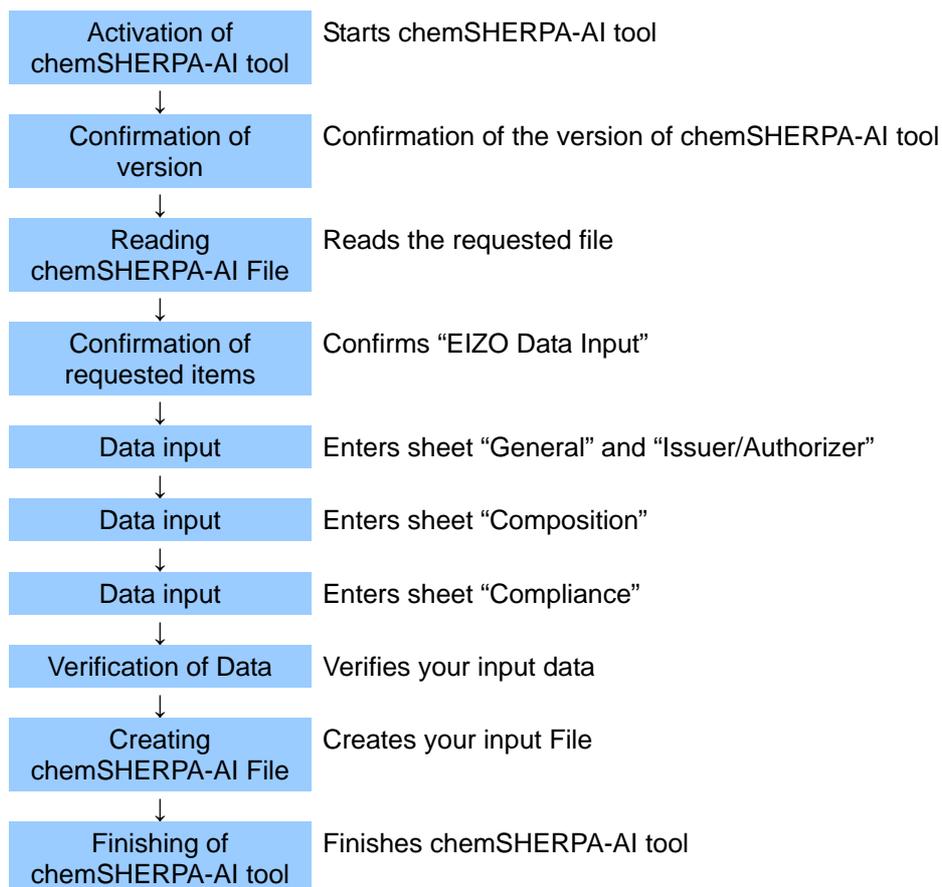
Clicks "save".

[10] Finishes MIS file

Please close the MIS file.

If you wish to save in the middle of data input, please move on to save temporarily without error-checking.

[11] Flows of creating chemSHERPA-AI File



Hints & Tips

To create chemSHERPA-AI file, please refer to this entry manual, "chemSHERPA_Operation manual for Articles" and "chemSHERPA_Data entry manual for Articles" from **the official website of chemSHERPA**, and others.

URL: <https://chemsherpa.net/chemSHERPA/english/>

Note) Company name, personnel name, email address are required when downloading the tool.

[12] Activation of chemSHERPA-AI tool

12-1 After downloading chemSHERPA-AI tool and manuals from chemSHERPA website, please save and unzip the tool in any folder such as the desktop.

URL: <https://chemsherpa.net/chemSHERPA/english/>

Hints & Tips

The chemSHERPA-AI Tool does not run alone.

Place the unzipped whole tool kit downloaded from the chemSHERPA-AI web site into the local folder. chemSHERPA-AI tool is a rewritable tool. Downloading the file is not necessary for each survey.

Microsoft .Net Framework 4 is necessary for use of chemSHERPA-AI tool.

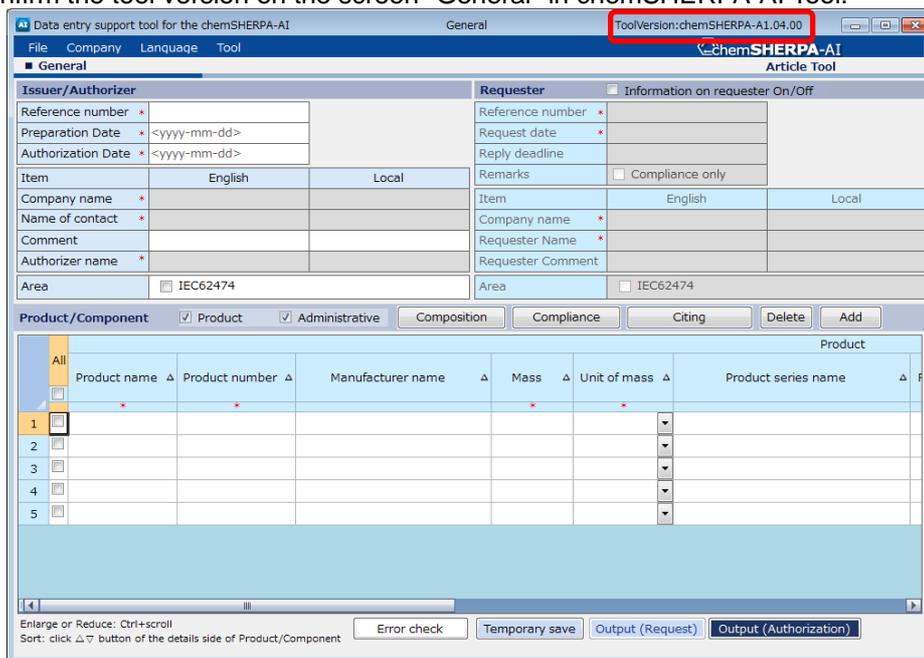
12-2 Double-click the downloaded chemSHERPA-AI tool icon.



Double-Click the icon

[13] chemSHERPA-AI File: Confirmation of Version

13-1 Confirm the tool version on the screen "General" in chemSHERPA-AI Tool.



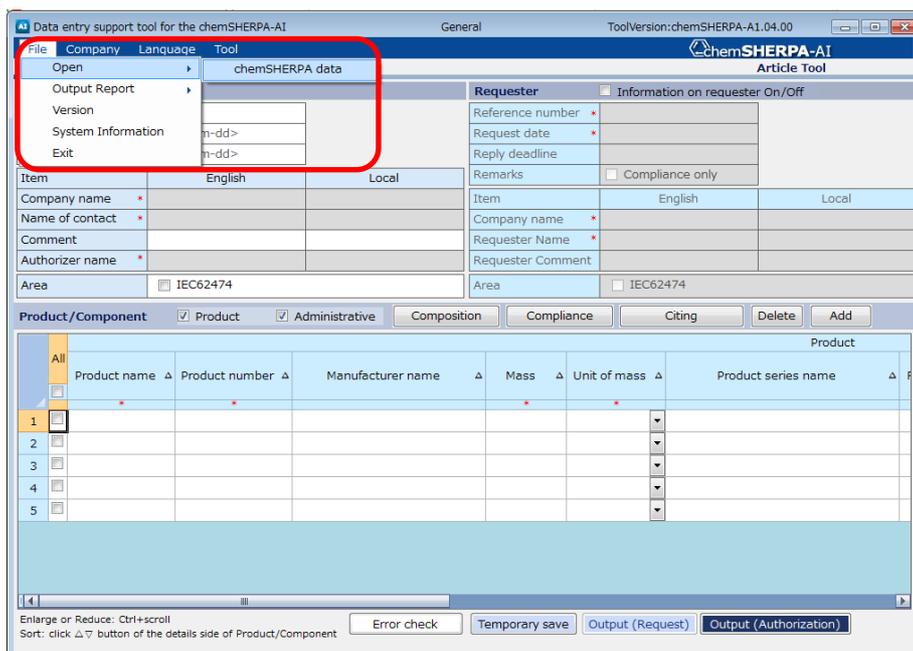
Hints & Tips

Use the version of tool specified in survey request.
Use the latest version of tool if not specified.

[14] Reading the chemSHERPA-AI File

14-1 Save the chemSHERPA-AI File indicated in the request from the EIZO personnel in any folder such as the desktop.

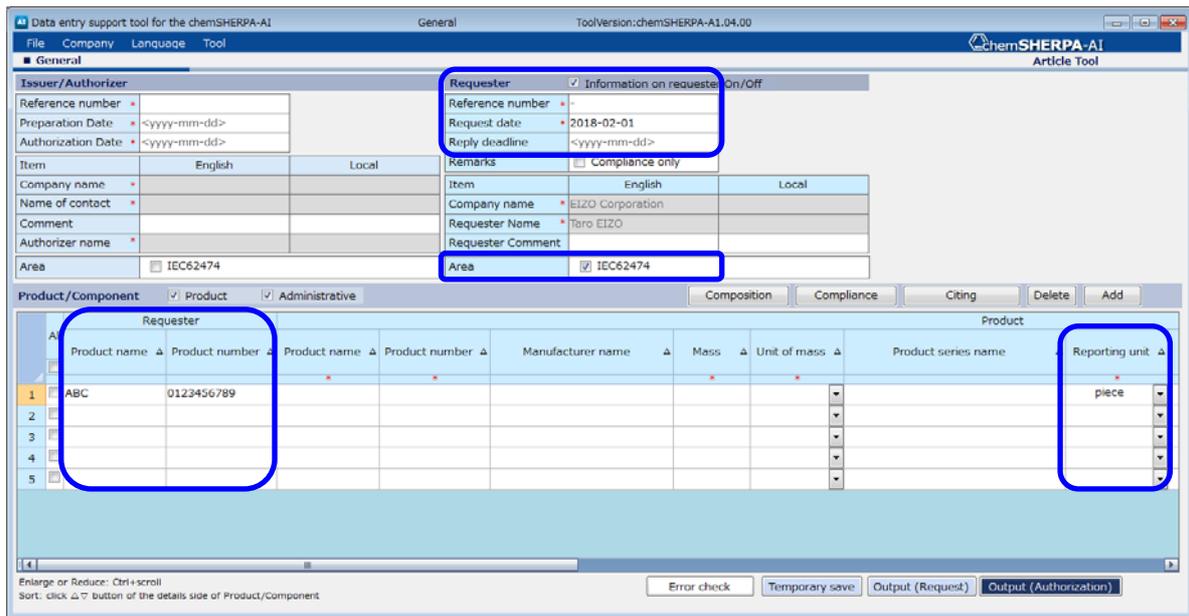
14-2 Click "File" → "Open" → "chemSHERPA data" in chemSHERPA-AI tool.



14-3 File Reading completes.

14-4 Images after reading the file
After reading the file, the following image will be displayed.

Image of "General"

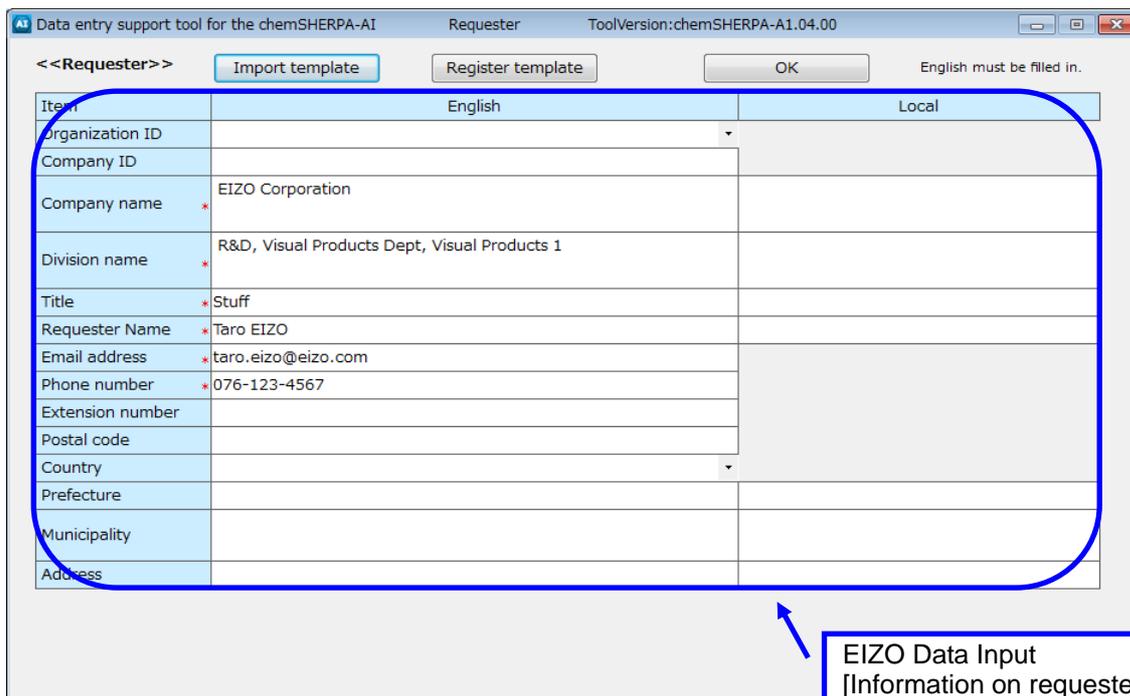


EIZO Data Input
[Information on requester]
- Check the box of Information on requester On/Off
- Reference number, Request date, Reply deadline (if necessary)
- Check the box of Area IEC62474
[Product information]
- Product name, Product number
- Select "piece" in Reporting unit

Caution
Unchecking "Information on requester On/Off" makes all information of "Requester", "Product name" and "Product number" deleted.

14-5 Click "Company" → "Enter" → "Requester" to display "Requester" Information.

Image of "Requester"

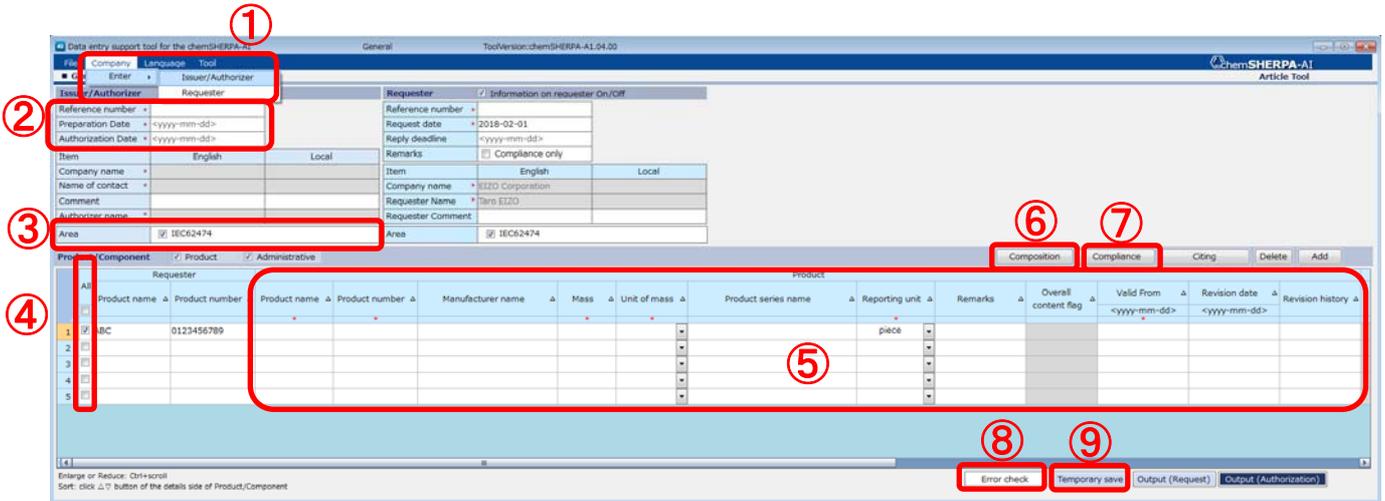


EIZO Data Input
[Information on requester]

[15] chemSHERPA-AI File: Data Input

15-1 Display the image of “General”, and fill out the response data.

Image of “General”



Data Input
[Information on Issuer/Authorizer]
(1) Click “Company” → “Enter” → “Issuer/Authorizer” to display “Issuer/Authorizer” Information. → Go to 15-2

Data Input
[Information on Issuer/Authorizer]
(2) Enter “Reference number”, “Preparation date” and “Authorization date”
(3) Check the box of Area IEC62474

Data Input
[Information on Product/Component]
(4) Select one product and enter the data for “Composition” or “Compliance”
(5) Enter the data for *-marked items such as “Product name”, “Product number”, “Mass”, “Unit of mass” and “Valid From”
Select “piece” in “Reporting unit”
The other items are optional

Data Input
[Information on Composition]
(6) Click “Composition” to open the image of “Composition” → Go to 15-3

Data Input
[Information on Compliance]
(7) Click “Compliance” to open the image of “Compliance” → Go to 15-4

15-2 Click "Company" → "Enter" → "Issuer/Authorizer" to display "Issuer/Authorizer" Information.

Image of "Issuer/Authorizer"

Item	English	Local
Organization ID		
Company ID		
Company name *		
Division name *		
Title *		
Name of contact *		
Email address *		
Phone number *		
Extension number		
Postal code		
Country		
Prefecture		
Municipality		
Address		

Item	English	Local
Division name *		
Title *		
Authorizer name *		
Email address *		
Phone number *		
Extension number		
Postal code		
Country		
Prefecture		
Municipality		
Address		

Data Input
[Information on Issuer and Authorizer]
(10) Enter the data for *-marked required items
(English columns), and
(11) Click "OK"
The other items are optional

Hints and Tips

A template for the information on Issuer/Authorizer can be registered. After entry of the information, click "Register template". Click "Import template" to import the registered information.

15-3 Display the image of "Composition", and fill out the response data.

Image of "Composition"

The screenshot shows the 'Composition' data entry tool. The main table has the following columns: Level, Component, Material, and Substance. Red circles 10 and 11 highlight the 'Classification symbol' and 'Substance' columns respectively.

The screenshot shows the 'Laws & regulations' section of the 'Composition' data entry tool. The table lists various regulations: CSCL, TSCA, ELV, RoHS, SVHC, REACH Annex XVII, GADSL, and IEC62474. Red circles 11, 12, and 13 highlight the 'Substance Use' column, the 'Error check' button, and the 'Finalize' button respectively.

- Data Input
[Composition]
- (10) Enter *-marked required items
Name, Quantity, Usage, Classification symbol, Mass, Unit
 - (11) Enter the data accordingly in the column of Level, Substance, Optional reporting and Laws & regulations
 - (12) After data input, click "Error check"
If the errors are displayed, check and correct them
After that, click "Finalize" to set the composition information
 - (13) Click "Return to general" to display the image of general information

15-4 Display the image of "Compliance", and fill out the response data.

Image of "Compliance"

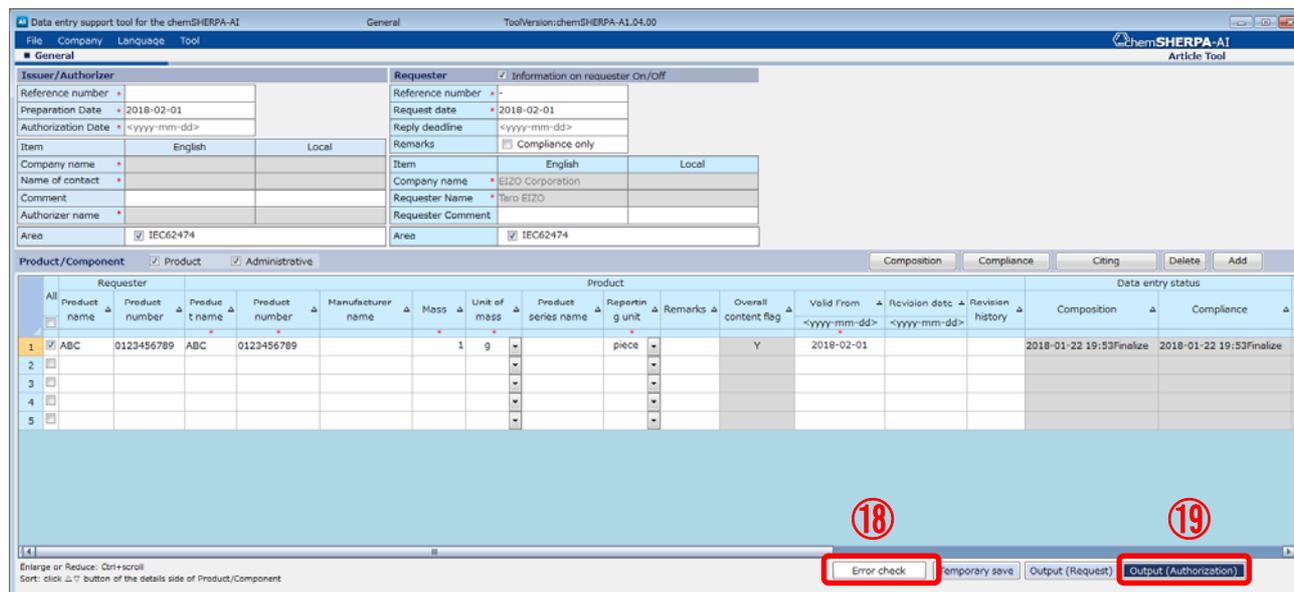
Data Input
[Compliance]

- (14) Enter "Y" or "N" in "Candidate item" for each substance based on "Reportable applications" and "Reporting threshold"
- (15) In case of "Y" in "Content above the threshold", enter the data in Content rate, Quantity of content, Usage code, Usage and Portion used
- (16) After data input, click "Error check"
If the errors are displayed, check and correct them
After that, click "Finalize" to set the composition information
- (17) Click "Return to general" to display the image of general information

[16] chemSHERPA-AI File: Confirmation of response and the file saving

16-1 Display the image of “General”, verify the response data and save the chemSHERPA-AI file.

Image of “General”



Verification of Response
(18) After data input, click "Error check"
If the errors are displayed, check and correct them

File Output
(19) Click "Output (Authorization)" to output chemSHERPA-AI file to be submitted

Hints and Tips

Confirm the checkbox of “Product/Component” of the product to be output is checked.

16-2 File Name

Set the file name by combining the following conditions in output of chemSHERPA-AI file.

Example: 0123456789_SHAI_-_20180201153010.shai



1	EIZO item number (10-digit alphanumeric)_ Add it in creating the file, because it is not assigned automatically. EIZO item number (10-digit alphanumeric) described in “Requester” - “Product name” If multiple items are entered, use the first item (No.1)
2	SHAI_Reference number_ (It is assigned to the filename automatically)
3	yyyymmddhhmmss (It is assigned to the filename automatically) If the file is output on February 1 st , 2018, it will be "20180201153010"
4	Extension (It is assigned to the filename automatically)

[17] Finishes chemSHERPA-AI Tool

17-1 Please close the chemSHERPA-AI Tool

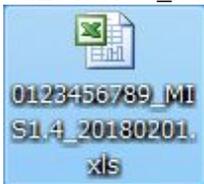
17-2 Please click “Temporally save”, if you wish to temporally save the entered information.

[18] Submission of File

Please send MIS and chemSHERPA-AI files to EIZO personnel by email.

• MIS File

“0123456789_MIS1.4_20160701.mis”



• chemSHERPA-AI File

“0123456789_SHAI_-_20180201.shai”

